

FLEMINGTON-RARITAN REGIONAL SCHOOLS

JOB DESCRIPTION

TITLE: PRESCHOOL TEACHER

QUALIFICATIONS:

1. Valid New Jersey certificate and/or special area certification of eligibility.
2. Demonstrated knowledge of effective early childhood and inclusion teaching practices and developmentally appropriate, differentiated classroom activities.
3. Ability to maintain a learning environment inclusive of learners of all abilities.
4. Strong interpersonal and communication skills. Ability to work collaboratively with staff to ensure inclusion opportunities for students.
5. Criminal history background check and proof of U.S. citizenship or legal resident alien status and a complete physical examination.

REPORTS TO: Principal and Vice Principal

SUPERVISES: Students, and when assigned, student teachers and classroom teacher assistants.

JOB GOAL: To create a flexible PreK program and establish a class environment that fosters student learning and growth for all learners; to establish effective rapport with students; to motivate students to develop skills, attitudes and knowledge needed to provide a good foundation in accordance with each student's ability; and to establish good relationships with parents and other staff members.

PERFORMANCE RESPONSIBILITIES:

1. Maintain knowledge associated with early childhood learners including children with special developmental and learning needs. Seeks opportunities for professional growth.
2. Support the development and learning of individual children, recognizing that children are best understood in the context of family, culture, and society.
3. Plan, implement and assess utilizing developmentally appropriate curriculum and assessments that advances all areas of children's learning and development, including social, emotional, behavioral, intellectual, and physical competence.
4. Established supportive relationships with children and implement developmentally appropriate techniques of structure, guidance and class management.
5. Establish and maintain open communication, and positive relationships with families.
6. Seeks opportunities for students to learn in inclusive settings and utilizes strong interpersonal and communication skills to work collaboratively with colleagues and as a member of an instructional team.
7. Communicate effectively with parents or other family members through conferences and other means to discuss students' progress, provide home/school learning connections, and interpret the school program. Responsible for promptly and professionally responding to parent requests for communication.
8. Communicate effectively with other professionals and agencies concerned with children and families in the larger community to support children's development, learning, and well-being
9. Teaches assigned grade level/subject reflecting the [Preschool Teaching and Learning Standards](#) utilizing the course of study adopted by the Board of Education.
10. Incorporates technology into the teaching/learning process to provide all students with an opportunity to succeed.

11. Plans and paces lessons appropriately to best utilize the available time for instruction.
12. Provides lesson plans which allow the learning process to continue for students in the teacher's absence.
13. Establishes and maintains a positive climate for learning through appropriate classroom management and consistent with the philosophy and best practices of the Responsive Classroom approach.
14. Designs an orderly and predictable classroom in which materials and furniture are thoughtfully arranged to foster student independence, accessibility for all learners and models effective organization.
15. Creates a safe and effective environment for learning through functional and attractive displays, bulletin boards, and interest centers.
16. Presents a positive role model for students that supports the mission of the school and district.
17. Participates in curriculum development programs as requested.
18. Keeps informed of and complies with state, city and school regulations and policies for classroom teachers.
19. Compiles, maintains, and files all reports, records, and other documents required. Responsible for checking district email at least daily.
20. Attends and participates in faculty, grade level and district wide meetings and serves on staff committees as requested.
21. Guides young learners in independent self-care routines and practices, [reference here](#).

TERMS OF

EMPLOYMENT: Salary for a ten-month work year subject to negotiations between the FREA and the Board of Education.

EVALUATION: Performance of this job will be evaluated annually in accordance with the Board's policy on evaluation of certified staff.

APPROVED BY: Board of Education **DATE:** 3/8/21

REVISED: